

Roads/Wastewater Committee
City of Lake Shore
Minutes
October 17,2023
6:00 PM

Committee Members in attendance: Chair, Jim Halverson, Jim Woll, Justin Stahnke, Terry Hansen, Council Liaison Wayne Anderson; Widseth Engineering Representatives Dave Reese and Emma Clarke. Absent was Bill Schultz. A quorum was present, and the committee was competent to conduct business.

Chair Jim Halverson called the meeting to order at 6:00 PM.

Approval of the September 19, 2023 Regular Meeting Minutes: Motion by Jim Woll and seconded by Justin Stahnke to approve the minutes for the September 19, 2023 Road and Wastewater Committee as presented. Motion passed.

2023 Road work update: Emma Clarke shared that the contractor, Knife River has completed all work and that they are awaiting all paperwork before releasing retainers. There was no further discussion on the matter.

2024 Road Projects, Fall Surveying: Dave Reese provided the committee with a copy of a draft Proposal for Engineering Services. He indicated that the final version would be shared with the city council at their next scheduled meeting. The proposal scope was to provide 2024 engineering services for four road and four wastewater projects. Mr. Reese's request to the committee was related to the surveying portion of the proposal. He indicated that, if the proposal is accepted by the council, his firm would like to proceed with the surveying portion of the scope this fall before any snow accumulates. The estimated cost for the surveying scope was \$15,000. Justin Stahnke moved that the committee recommend that Widseth Engineering be authorized to begin surveying for the 2024 engineering services this fall. Motion was seconded by Jim Woll. Motion passed.

Drainage Issue, Randy Johnson Residence, Upper Roy Lake Road: Dave Reese shared Randy Johnson's concern that the paving of Upper Roy Lake Road has created a drainage situation for his property. The situation is most likely exacerbated by the facts that steep driveways have been constructed across from the Johnson residence, and that a sod berm was installed along the south side of the road to prevent erosion by diverting water. These conditions result in water flowing over the road crown and down the Johnson driveway. Mr. Reese indicated that in a meeting with Mr. Johnson it was agreed that in the future water from the berm would be diverted to a newly constructed swale, that water from the swale would discharge to a newly constructed French Drain and that the work on this proposal would occur in 2024. Wayne Anderson asked if the situation could be mitigated in the short term by removing six to eight feet of the berm thereby allowing the water to flow into the forest. The committee consensus was to temporarily remove a section of the berm and to proceed with the proposed work in 2024.

Update on the Fritz Loven Bridge Design: Dave Reese reported that the delineation report had been submitted, that the project variance application would be completed by the end of the current week and that an application for a state aid project number had been submitted. Mr. Reese also shared that the originally proposed Contact Bridge railing is not approved by the state DOT. He added that his firm is now considering concrete or wooden bridge decks and concrete pre-stressed spans as alternatives to the Contact Bridge proposal. Justin Stahnke asked how these alternative considerations might impact project cost. Mr. Reese responded by reminding the committee that if state bridge funding is approved the cost to the City of Lake Shore would be \$10,000. Finally, Mr. Reese affirmed that the proposed project would be submitted to the state DOT for consideration by the end of the year.

September Wastewater Report: The report was reviewed. There were no committee questions or comments regarding it.

Survey of Wastewater System: Dave Reese informed the committee that the most recent system survey was completed in 2015 and that there was a need to update that survey. He recommended that the committee consider using the GIS System for the survey update and he asked the committee for comments on his recommendation. Jim Woll indicated that he thought funding for GIS work had previously been approved by the council. He requested that Mr. Reese confirm the level of approved funding, that the type and volume of work completed with that funding be confirmed and that the amount of remaining approved funding be determined.

Adjournment: Motion to adjourn by Terry Hansen, seconded by Justin Stahnke. Motion passed unanimously.

Transcribed by Jim Woll
Lake Shore Wastewater/Road Committee