

MINUTES
Regular Meeting of Lake Shore City Council
Monday, January 24, 2022
7:00 PM Lake Shore City Hall

Mayor Krista Knudsen called the January 24, 2022 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Krista Knudsen; Council Members: Henry Cote, John Terwilliger and Wayne Anderson. City Attorney Dan Hawley; City Engineer Dave Reese; Police Chief Steve Sundstrom; City Administrator/Planning Zoning Administrator Teri Hastings, and City Clerk Patti McDonald were present. Council Member Doug Miller was absent. There were four people in the audience including Police Sergeant Mike Heldt, Pam Dorion Nisswa Chamber President, Justin Olson Nisswa 100 Committee Member and Emma Clark from Widseth. A quorum was present and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY JOHN TERWILLIGER TO APPROVE THE DECEMBER 20, 2021 REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Police Chief Steve Sundstrom

Incident Report – In December 2021 there were 76 incidents in the city. There were 55 traffic-related incidents and 21 were miscellaneous department activity.

2021 Year-end Report – Police – There were a total of 1,571 incidents in 2021. That is an increase from 2020 when we had 1,235 incidents. The increase is mainly due to a return to normalcy when it comes to officer-initiated activity, bars and restaurants fully open and no stay-at-home orders. The department also participated in Toward Zero Deaths traffic enforcement with other agencies in Cass County.

In 2021, thefts and other property crimes continue to remain low. The department responded to 8 theft related calls, 13 fraud or scam related complaints, 13 reports of property damage, 78 medicals, 76 residential or business alarms, 57 disorderly and disturbance complaints, 78 public assists, 50 reports of suspicious activity and 33 property watch requests.

Officers arrested 8 drivers for DUI and issued 147 traffic citations and responded to 31 vehicle crashes or vehicles off the road. There were no fatalities or serious injuries on our city streets.

There were no structure fires in Lake Shore and there was 1 vehicle fire and 2 grass fires.

The department contracted with GCOLA providing an officer at the DNR boat access. Officers at the access worked 354 hours, inspecting 3,338 boats and trailers.

2021 Year-end Report – Fire Department – The Fire Chief Shawn Bailey submitted the Nisswa Fire and Rescue Annual Report for 2021 for your review.

Mayor's Report – Krista Knudsen

2022 Appointments – The Council reviewed the draft appointment list. The Environmental Committee was suspended at this time, as they have not met for two years.

MOTION BY JOHN TERWILLIGER TO APPROVE THE 2022 APPOINTMENT LIST AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY JOHN TERWILLIGER TO APPROVE THE DECEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 39716 THRU 39823 AND NON-CHECK CLAIMS LISTED ON REPORT – TOTAL \$247,185.74). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY JOHN TERWILLIGER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 39798 THRU 39866; AND CLAIMS 1029 THRU 1040 TOTAL – \$215,927.01). (NOT INCLUDED IS CLAIM 1031 THAT WAS ISSUED 10/31/2013.) HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Resolution 2022-01-01 – 2022 Fee Schedule – There were 3 changes this year; increased the Garage/Pole barns permit fees and rezoning request fees.

MOTION BY JOHN TERWILLIGER TO ADOPT RESOLUTION 2022-01-01 THE 2021 FEE SCHEDULE AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2022-01-02 – Administrative Fines Schedule – The Schedule for Civil Fines for Administrative Offenses was included for the Council to review and adopt. Illegal dumping was added to the schedule.

MOTION BY JOHN TERWILLIGER TO ADOPT RESOLUTION 2022-01-02 THE 2022 ADMINISTRATIVE FINE SCHEDULE AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

December Minutes and Permit Summary and Year-end Report – Teri included the December minutes and permit summary for review.

The year-end summary for 2021 included 18 dwellings; 2 guest dwellings; 5 residential additions; 37 accessory structures; 36 decks/porches/patios; 21 septic systems; 19 grading/shoreline alteration/steps; 1 new commercial; 1 commercial additions/landscaping/patios; 1 home occupation and 16 short term rental permits for a total of 95 zoning permits for a valuation of \$12,703,590.

Wastewater/Road Committee – Wayne Anderson said the committee didn't meet in January.

Wastewater Monthly Report – PRASD – The operations report for January was included for review.

Park and Recreation Committee – Henry Cote said there was no meeting in January.

Environmental Committee – Doug Miller was absent. There was no meeting in January.

Trail 77 – Teri said that the easement has been prepared for the Bar Harbor Townhome area, which has been forwarded to the city attorney.

Personnel – Krista Knudsen/Doug Miller – There was no personnel business for January.

City Attorney – Gammello - Pearson – Dan Hawley had nothing to report.

City Engineer – Widseth – Dave Reese had nothing more to report.

Widseth Year-end Report – – Dave provided the City Council with a year-end letter recapping the projects and services that Widseth provided for the city for the year 2021.

Dave introduced Emma Clark as a Civil Engineer with Widseth.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2022-01-03 Adopting Ordinance Amendment Chapter II – Council Meeting Time Change – The City Council has agreed to change the starting time for the monthly Council meeting; the meetings will continue to be the fourth Monday of each month.

MOTION BY WAYNE ANDERSON TO APPROVE RESOLUTION 2022-01-03 ADOPTING ORDINANCE AMENDMENT CHAPTER 2 CHANGING THE COUNCIL MEETING START TIME TO 6:00 PM; SAME (FOURTH) MONDAY OF THE MONTH. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Nisswa 100 Snowmobile Race – Pam Dorion came to explain the Nisswa 100 Snowmobile Race sharing there would be approximately 150 racers that will complete two laps of 50 miles. The racers will cross the road 4 times with one of the crossings being County 77; there will be a spotter at each stop signs and the racers are stopping for the stop signs. The start and the finish will be at the Mitch Crocker property in Lake Shore.

Chief Sundstrom asked if the snowmobiles will be following the speed limit on the trails as the trails will also be used by recreational snowmobilers. Justin said the DNR will have that portion of the trail closed off during the race to recreational snowmobilers. Steve said it is critical that the racers follow the traffic rules since this event is occurring at the same time as the Frozen Fore event. Pam said this will be properly communicated to the racers and the trail through Fritz Loven Park will have a 30 MPH speed limit. Steve asked how many will man the event. The organization sponsoring the race will provide 25 staff and the chamber will have approximately 25 or more volunteers. Steve asked about parking for the spectators. Justin said on the lake in this area and up on county road 24.

Teri asked that as they get more things finalized the city would like to have a map of where the stop signs crossing the road will be and to supply the city a copy of all the permits and insurance required to hold the project.

John Terwilliger said the snowmobile club had many of the same concerns.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcements or public forum.

MOTION BY JOHN TERWILLIGER TO ADJOURN THE JANUARY 24, 2022 REGULAR CITY COUNCIL MEETING AT 7:28 PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk